

California Polytechnic State University
AGRICULTURAL BUSINESS

**CHANGE OF MAJOR
POLICY AND PROCEDURES**

Effective June, 2009

Students should be aware that the demand for the Agricultural Business major exceeds current campus resources. Acceptance into the program is limited. Students must meet the minimum qualifications in order to begin the application process. Completion of the minimum qualifications does not guarantee your change of major request will be approved.

Minimum Qualifications:

- A Cal Poly GPA of 2.5 or better, or a GPA of 2.5 or better for the previous two consecutive quarters at Cal Poly
- Completion of MATH 221
- No more than two consecutive quarters on Academic Probation

If you meet these minimum qualifications, follow the application procedure below for consideration. Applications are due at the end of the 4th week of every quarter.

Application Procedures:

Submit the following to the AGB Academic Advising Center (Building 10, Room 202):

- A resume,
 - A one page statement of your career objectives,
 - A printout of current Cal Poly grades from *my.calpoly.edu* ,
 - A printout of your registration status page from *my.calpoly.edu* showing any holds you might have (*instructions at bottom of page*) , and a
 - Completed Change of Major petition form (**obtain at OAR, Bldg 1, Room 222**)
1. Applicants must submit the above materials to the AGB Advising Center by the end of the 4th week, on a quarterly cycle. Decisions for acceptance into the major will be made by the end of the 5th week. Students will be notified of acceptance/denial by email.
 2. Any student accepted into the major agrees to follow the Agribusiness curriculum; if he/she fails to do so, the student agrees to be disenrolled from Cal Poly.
 3. A student may be asked to explore potential interest in Agribusiness before acceptance by completing one or more major courses and/or one or more Ag Support Electives.

Instructions to access registration status page:

1. Access my.calpoly.edu
2. Click on Registration & Enrollment
3. Click on Student Center
4. Click on Campus Personal Information (left side menu)
5. Click on Holds
6. Print the page